DEFENSE LOGISTICS AGENCY

Established 1961

Small Arms

THE NATION'S LOGISTICS COMBAT SUPPORT AGENCY

PEOPLE ★ PRECISION ★ POSTURE ★ PARTNERSHIPS WARFIGHTER ALWAYS

Topics of Discussion

- Small arms vs. light weapons
- Allocation limits
- Approval process
- Transfer process
- Bureau of alcohol, tobacco, firearms, and explosives (ATF), and the National firearms act (NFA) division requirements
- Turn-in process
- Confiscated small arms
- Lost, stolen, destroyed (LSD) small arms
- Recovered small arms
- Small arms modifications

Small Arms vs. Light Weapons

- Per 10 U.S. Code § 2576a, the Law Enforcement Support Office (LESO) may transfer personal property of the Department of Defense (DoD), including small arms and ammunition to qualifying Law Enforcement Agencies (LEAs).
- Small arms and light weapons are defined as man-portable weapons made or modified to military specifications for use as lethal instruments of war that expel a shot, bullet, or projectile by action of an explosive.
  - Small arms include handguns, rifles, carbines, sub-machine guns, and light machine guns.
  - Light weapons are typically designed for use by two or three qualified personnel to transport. They include heavy machine guns, mounted grenade launchers, portable anti-aircraft guns, man-portable launchers of missile and rocket systems.

Small Arms vs. Light Weapons

Small arms
LESO = YES

Light weapons
LESO = NO

Allocation Limits

- Allocation limits are based on the number of compensated officers and not the number of officers at a particular time.
- Current limits are:
  - M16s (M16, M16A1, M16A2) One M16 per officer (100%)
  - M14s (M14, M14A1, XM21) One M14 per officer (100%)
  - Shotguns (M1912, 1200 Winchester, Model 162) One Shotgun per officer (100%)
  - Semi-Automatic Pistols (M1911, Glock) One each per officer (100%)
  - Revolvers (.38 revolver) One revolver per officer (100%)

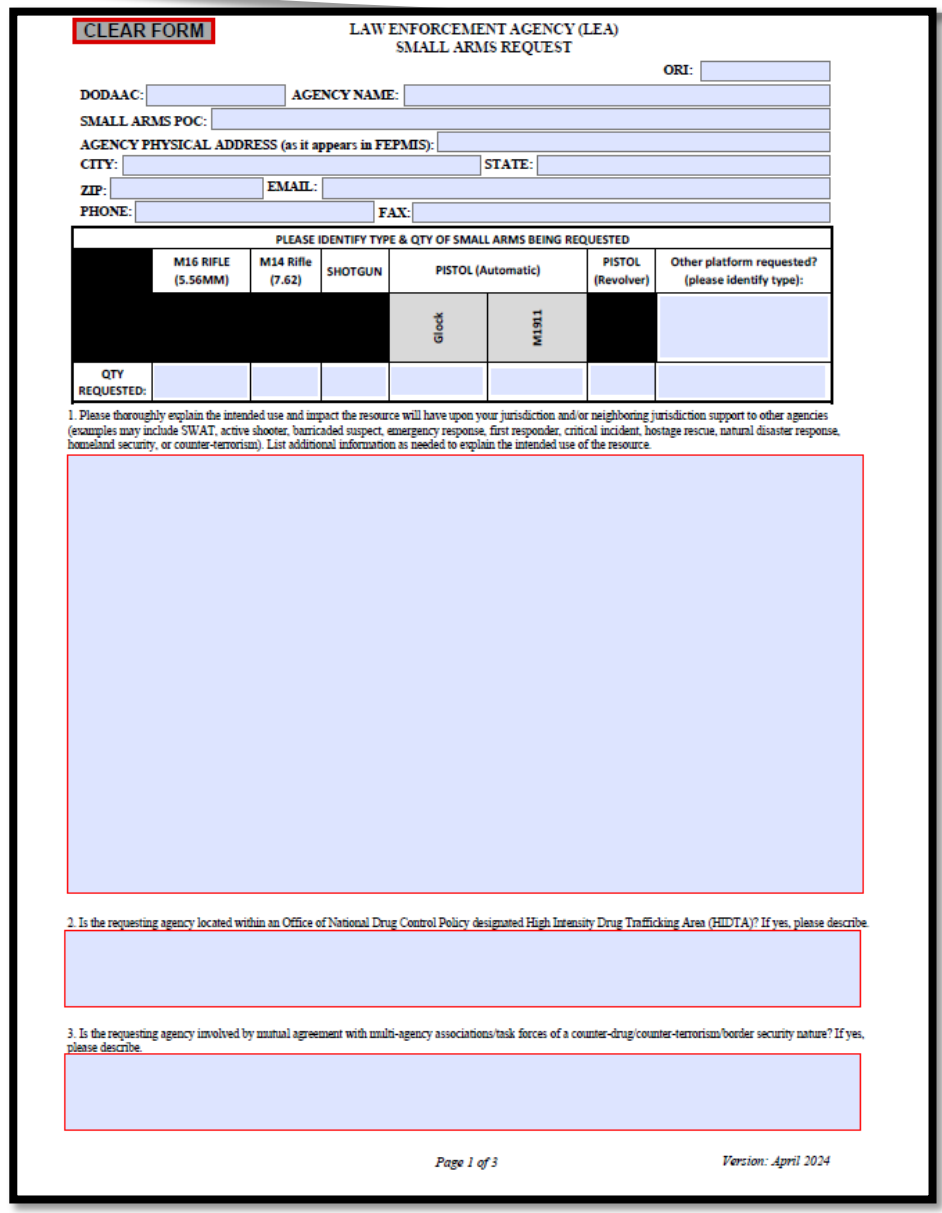
Allocation Limits

- Per the Memorandum of Agreement (MOA) Section 10) Property Allocation a) The LESO shall: ii) Reserve the right to determine and/or adjust allocation limits, to include the type, quantity and location of property allocated to the State/LEA.
- Allocation limits are based on the full manning number for the agency as determined by the civil governing body.
- LESO may authorize the following acceptable over-allocation of Small Arms case-by-case based on training requirements, equipment down time (damage, routine maintenance, inspections), and other law enforcement needs:

Acceptable Over-Allocations	
# of Officers	# by type
1-10	2 or less
11-25	3 or less
26-100	5 or less
101-299	8 or less
300 or more	10 or less

Approval Process

- Small arms request (SA request) is required for LEAs to be approved to receive small arms through the LESO program.
- Must use the most recent version of the SA request. (Version: April 2024)
- The SA request must be filled out and all questions answered.
- A good example for question #1
  - "The Police Dept. will utilize the requested Small Arms to outfit members of this Patrol Division so that they are tactically prepared and armed to respond to active shooter, hostage rescues and other critical incidents."



CLEAR FORM

LAW ENFORCEMENT AGENCY (LEA)
SMALL ARMS REQUEST

ORI:

DODAAC: AGENCY NAME:

SMALL ARMS POC:

AGENCY PHYSICAL ADDRESS (as it appears in FEPMIS):

CITY: STATE:

ZIP: EMAIL:

PHONE: FAX:

PLEASE IDENTIFY TYPE & QTY OF SMALL ARMS BEING REQUESTED

	M16 RIFLE (5.56MM)	M14 Rifle (7.62)	SHOTGUN	PISTOL (Automatic)		PISTOL (Revolver)	Other platform requested? (please identify type):
				Glock	M1911		
QTY REQUESTED:							

1. Please thoroughly explain the intended use and impact the resource will have upon your jurisdiction and/or neighboring jurisdiction support to other agencies (examples may include SWAT, active shooter, barricaded suspect, emergency response, first responder, critical incident, hostage rescue, natural disaster response, homeland security, or counter-terrorism). List additional information as needed to explain the intended use of the resource.

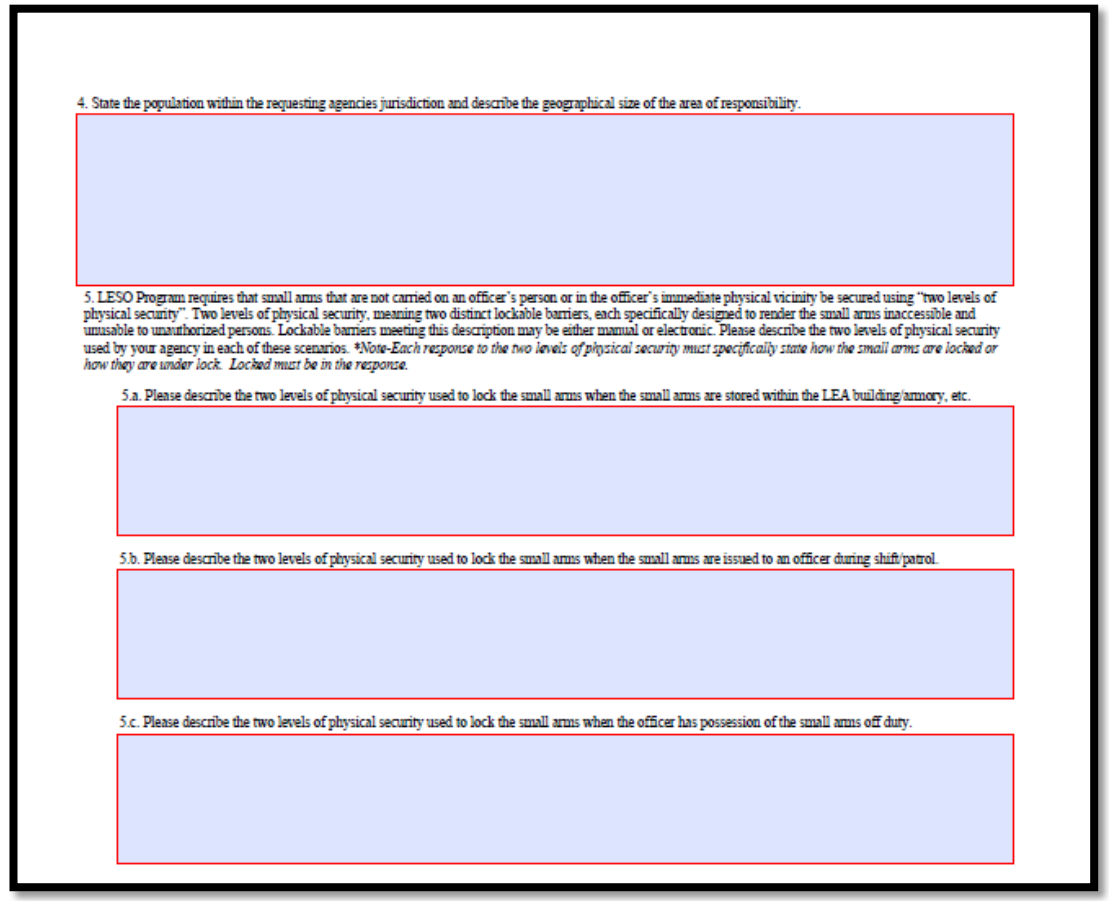
2. Is the requesting agency located within an Office of National Drug Control Policy designated High Intensity Drug Trafficking Area (HIDTA)? If yes, please describe.

3. Is the requesting agency involved by mutual agreement with multi-agency associations/task forces of a counter-drug/counter-terrorism/border security nature? If yes, please describe.

Page 1 of 3 *Version: April 2024*

Approval Process

- Let's talk about question #5
  - A good example for 5.a.
    - When not issued to an officer, small arms will be stored within the LEA locked armory within a locked rifle rack.
  - A good example for 5.b.
    - When issued to an officer while on patrol, the small arm will be stored within a locked rifle rack within a locked vehicle.
  - A good example for 5.c.
    - In the event the small arm is not turned into the LEA armory at the end of shift, the officer will remove the small arm from the vehicle and store in a locked safe in the officers locked home.



4. State the population within the requesting agencies jurisdiction and describe the geographical size of the area of responsibility.

5. LESO Program requires that small arms that are not carried on an officer's person or in the officer's immediate physical vicinity be secured using "two levels of physical security". Two levels of physical security, meaning two distinct lockable barriers, each specifically designed to render the small arms inaccessible and unusable to unauthorized persons. Lockable barriers meeting this description may be either manual or electronic. Please describe the two levels of physical security used by your agency in each of these scenarios. **Note-Each response to the two levels of physical security must specifically state how the small arms are locked or how they are under lock. Locked must be in the response.*

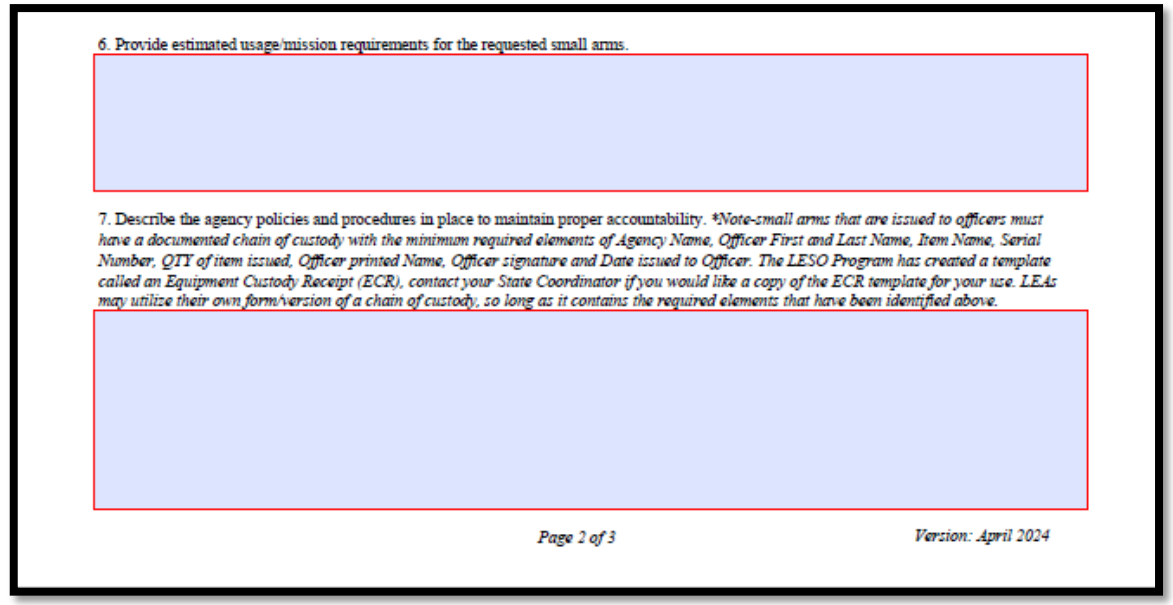
5.a. Please describe the two levels of physical security used to lock the small arms when the small arms are stored within the LEA building/armory, etc.

5.b. Please describe the two levels of physical security used to lock the small arms when the small arms are issued to an officer during shift/patrol.

5.c. Please describe the two levels of physical security used to lock the small arms when the officer has possession of the small arms off duty.

Approval Process

- We don't see a lot of issues with question #6
  - Small arms will be issued to officers and used only when a situation arises, live fire qualification will be conducted annually.



6. Provide estimated usage/mission requirements for the requested small arms.

7. Describe the agency policies and procedures in place to maintain proper accountability. *Note-small arms that are issued to officers must have a documented chain of custody with the minimum required elements of Agency Name, Officer First and Last Name, Item Name, Serial Number, QTY of item issued, Officer printed Name, Officer signature and Date issued to Officer. The LESO Program has created a template called an Equipment Custody Receipt (ECR), contact your State Coordinator if you would like a copy of the ECR template for your use. LEAs may utilize their own form/version of a chain of custody, so long as it contains the required elements that have been identified above.

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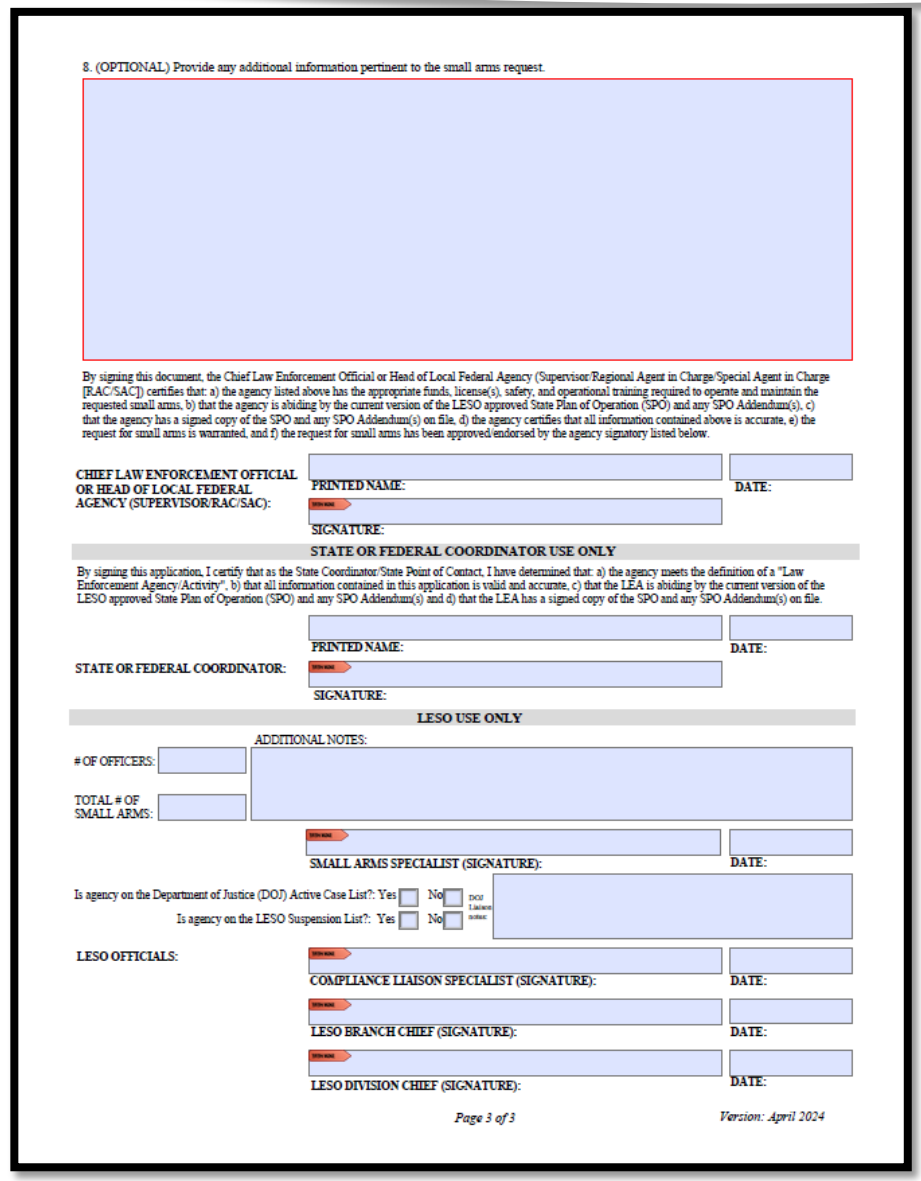
- Let's talk about question #7
  - Once in the possession of the LEA armory, all firearms are assigned to an officer, either for short or long-term use. Its identified and recorded by type, manufacturer, serial number, any unique identifiers, and attached to the assigned officer's file which is stored in the department administrative files. When returned to the department armory, these weapons are struck off the officer's assigned firearms list and logged back into the department armory as inventory; listed by type, manufacturer, serial number, and unique identifiers.

Approval Process

- Must be reviewed/approved by:
  - Chief Law Enforcement Official (CLEO)
  - State Coordinator (SC) or State Point of Contact (SPOC) with signature authority
  - LESO Small Arms Specialist
  - LESO Compliance Liaison Specialist
  - LESO Branch Chief
  - LESO Division Chief

- You can download the most recent version of the SA request at the link below.

https://dla.dod.afpims.mil/Portals/104/Documents/DispositionServices/LESO/SmallArmsRequestApr2024.pdf?ver=zrLm-dGxGovDWYOb0zgoIQ%3d%3d



8. (OPTIONAL) Provide any additional information pertinent to the small arms request.

By signing this document, the Chief Law Enforcement Official or Head of Local Federal Agency (Supervisor/Regional Agent in Charge/Special Agent in Charge [RAC/SAC]) certifies that: a) the agency listed above has the appropriate funds, license(s), safety, and operational training required to operate and maintain the requested small arms, b) that the agency is abiding by the current version of the LESO approved State Plan of Operation (SPO) and any SPO Addendum(s), c) that the agency has a signed copy of the SPO and any SPO Addendum(s) on file, d) the agency certifies that all information contained above is accurate, e) the request for small arms is warranted, and f) the request for small arms has been approved/endorsed by the agency signatory listed below.

CHIEF LAW ENFORCEMENT OFFICIAL OR HEAD OF LOCAL FEDERAL AGENCY (SUPERVISOR/RAC/SAC):
PRINTED NAME: DATE:
SIGNATURE:

STATE OR FEDERAL COORDINATOR USE ONLY

By signing this application, I certify that as the State Coordinator/State Point of Contact, I have determined that: a) the agency meets the definition of a "Law Enforcement Agency/Activity", b) that all information contained in this application is valid and accurate, c) that the LEA is abiding by the current version of the LESO approved State Plan of Operation (SPO) and any SPO Addendum(s) and d) that the LEA has a signed copy of the SPO and any SPO Addendum(s) on file.

STATE OR FEDERAL COORDINATOR:
PRINTED NAME: DATE:
SIGNATURE:

LESO USE ONLY

OF OFFICERS:
TOTAL # OF SMALL ARMS:
ADDITIONAL NOTES:
SMALL ARMS SPECIALIST (SIGNATURE): DATE:

Is agency on the Department of Justice (DOJ) Active Case List?: Yes No
Is agency on the LESO Suspension List?: Yes No
DOJ Liaison notes:

LESO OFFICIALS:
COMPLIANCE LIAISON SPECIALIST (SIGNATURE): DATE:
LESO BRANCH CHIEF (SIGNATURE): DATE:
LESO DIVISION CHIEF (SIGNATURE): DATE:

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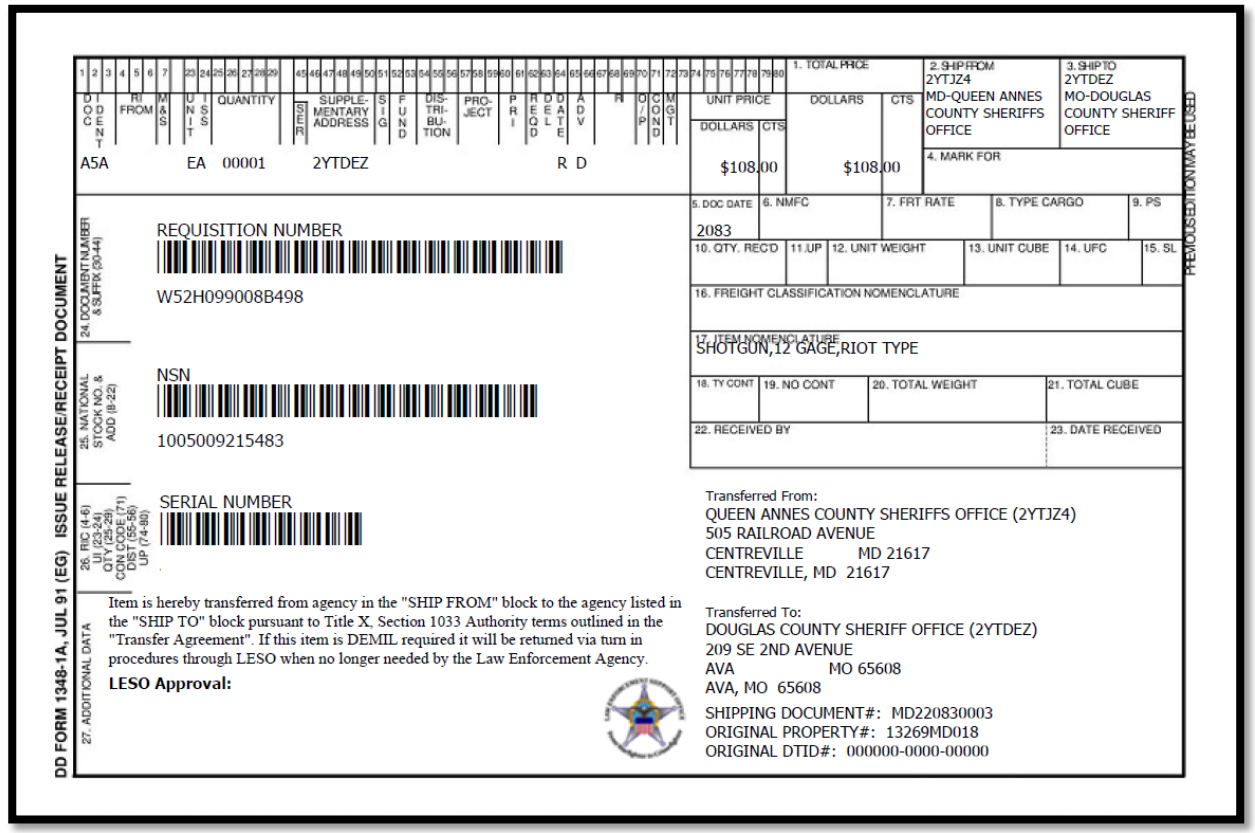
SMALL ARMS MUST NOT PHYSICALLY MOVE UNTIL THE 1348-1A IS PROVIDED BY LESO.

- SC/SPOC sends transfer request to the following mailbox: lesosmallarms@dl.mil
- Good subject line example:
  MD_QUEEN ANNES CSO_MO DOUGLAS CSO_SHOTGUN_1_TRANSFER

- Gaining LEA SA request must be approved by SC/SPOC and LESO. (See slides 7-11)
- ATF approval if required. (See slide 14 for details)



DD FORM 1348-1A, JUL 91 (EG) ISSUE RELEASE/RECEIPT DOCUMENT

DI CD NT	RI FROM	MAS	UNIT ISS	QUANTITY	SUPPLEMENTARY ADDRESS	SIG	FUND	DISTRIBUTION	PROJECT	PRI	REQD DLVY DATE	ADV	R	OP	CMDT
A5A			EA	00001	2YTDEZ						R D				

UNIT PRICE DOLLARS	CTS	DOLLARS	CTS
$108.00		$108.00	

1. TOTAL PRICE

2. SHIP FROM 2YTJZ4 MD-QUEEN ANNES COUNTY SHERIFFS OFFICE

3. SHIP TO 2YTDEZ MO-DOUGLAS COUNTY SHERIFF OFFICE

4. MARK FOR

5. DOC DATE	6. NMFC	7. FRT RATE	8. TYPE CARGO	9. PS
2083				

10. QTY. REC'D	11. UP	12. UNIT WEIGHT	13. UNIT CUBE	14. UFC	15. SL

16. FREIGHT CLASSIFICATION NOMENCLATURE

17. ITEM NOMENCLATURE: SHOTGUN,12 GAGE,RIOT TYPE

18. TY CONT	19. NO CONT	20. TOTAL WEIGHT	21. TOTAL CUBE

22. RECEIVED BY | 23. DATE RECEIVED

24. DOCUMENT NUMBER & SUFFIX (30-44): REQUISITION NUMBER W52H099008B498

25. NATIONAL STOCK NO. & ADD (8-22): NSN 1005009215483

26. RIC (4-6) UI (23-24) QTY (25-29) CON CODE (71) DIST (75-80) UP (74-80): SERIAL NUMBER

27. ADDITIONAL DATA

Item is hereby transferred from agency in the "SHIP FROM" block to the agency listed in the "SHIP TO" block pursuant to Title X, Section 1033 Authority terms outlined in the "Transfer Agreement". If this item is DEMIL required it will be returned via turn in procedures through LESO when no longer needed by the Law Enforcement Agency.

LESO Approval:

Transferred From:
QUEEN ANNES COUNTY SHERIFFS OFFICE (2YTJZ4)
505 RAILROAD AVENUE
CENTREVILLE MD 21617
CENTREVILLE, MD 21617

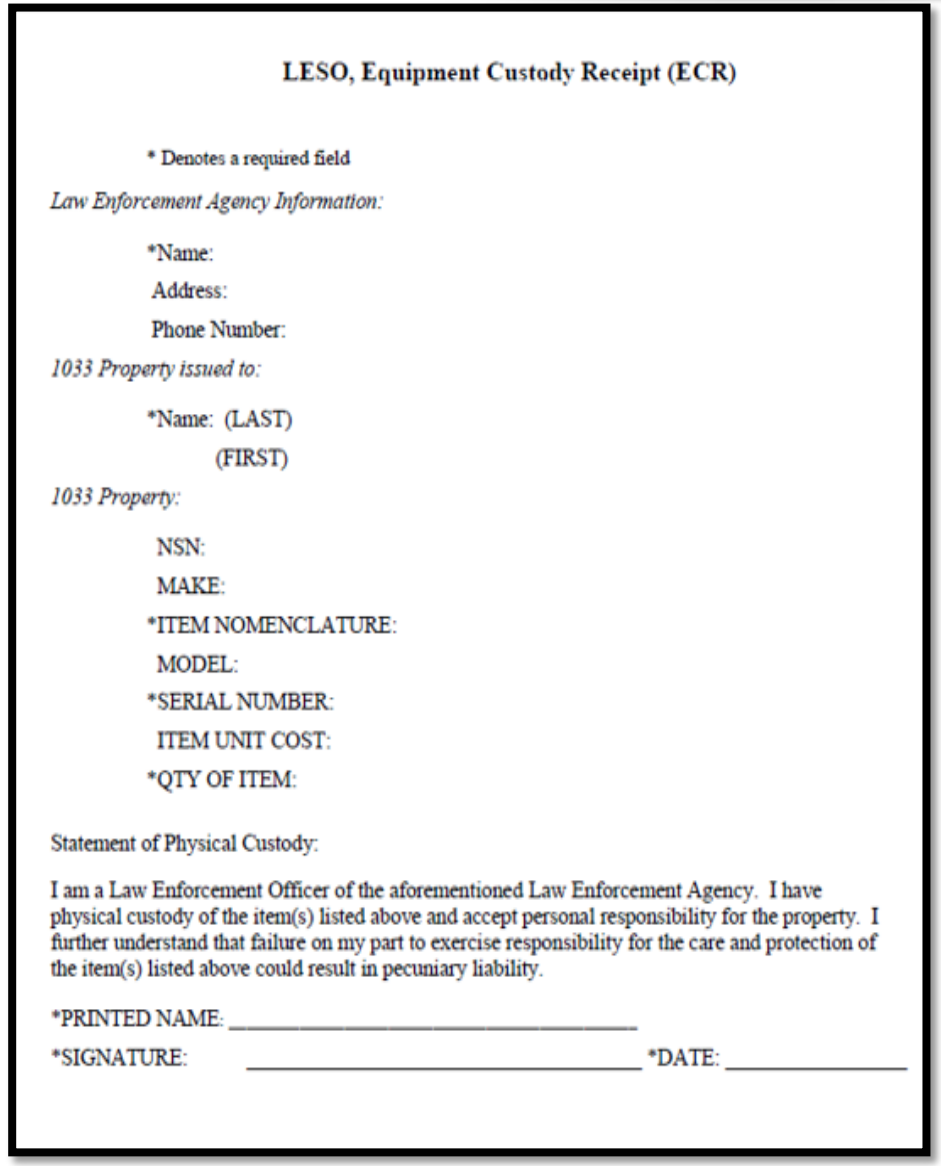
Transferred To:
DOUGLAS COUNTY SHERIFF OFFICE (2YTDEZ)
209 SE 2ND AVENUE
AVA MO 65608
AVA, MO 65608

SHIPPING DOCUMENT#: MD220830003
ORIGINAL PROPERTY#: 13269MD018
ORIGINAL DTID#: 000000-0000-00000

PREVIOUS EDITION MAY BE USED

Equipment Custody Receipt

- Equipment custody receipt (ECR)
  - Required fields:
    - Name
    - Item nomenclature
    - Serial number
    - Qty of item
    - Printed name
    - Signature
    - Date



LESO, Equipment Custody Receipt (ECR)

* Denotes a required field

Law Enforcement Agency Information:

*Name:
Address:
Phone Number:

1033 Property issued to:

*Name: (LAST)
(FIRST)

1033 Property:

NSN:
MAKE:
*ITEM NOMENCLATURE:
MODEL:
*SERIAL NUMBER:
ITEM UNIT COST:
*QTY OF ITEM:

Statement of Physical Custody:

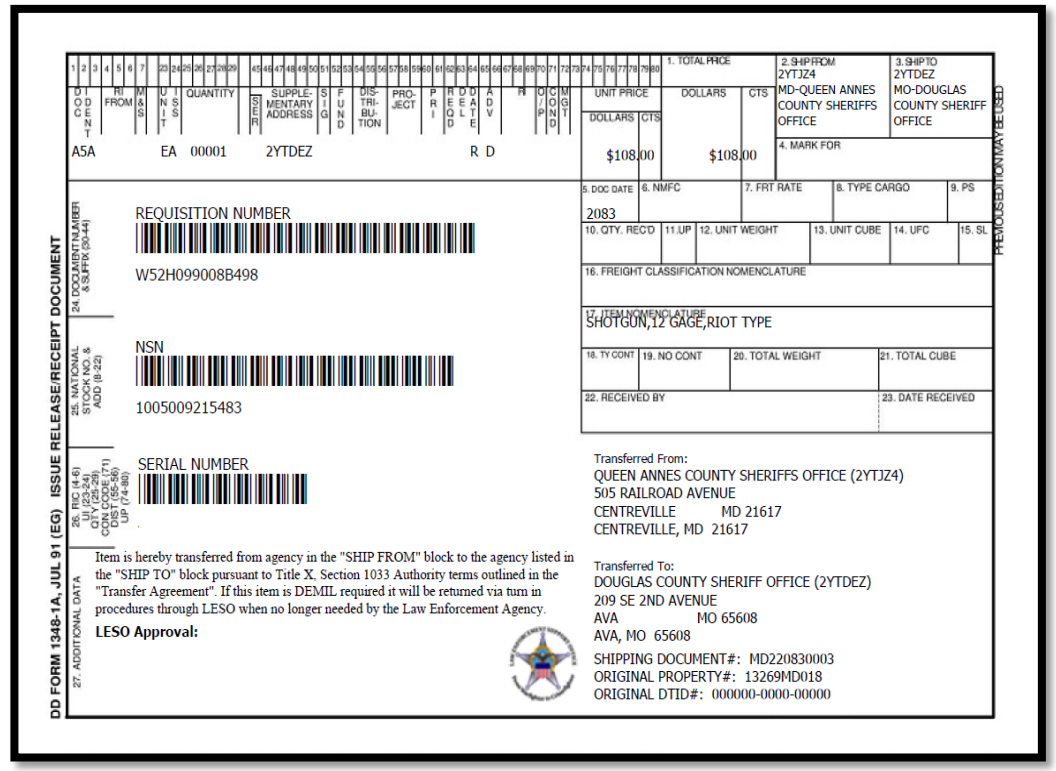
I am a Law Enforcement Officer of the aforementioned Law Enforcement Agency. I have physical custody of the item(s) listed above and accept personal responsibility for the property. I further understand that failure on my part to exercise responsibility for the care and protection of the item(s) listed above could result in pecuniary liability.

*PRINTED NAME: _____

*SIGNATURE: _____ *DATE: _____

Transfer Process

- SC/SPOC and LESO HQ must both ensure the following for the gaining LEA:
  - Has been vetted with ORI#.
  - Is not suspended.
  - Is active in FEPMIS with an active Point of Contact (POC).
  - Will not go over allocation limits.
  - Is not being investigated by DOJ.
- SC/SPOC will submit the modify for transfer in the Federal Excess Property Management Information System (FEPMIS).
- LESO will approve in FEPMIS and provide the1348-1A to the SC/SPOC.
- SC/SPOC will forward the 1348-1A to both LEAs involved in the transfer.
- LEA needs to accept the transfer in FEPMIS after physical transfer takes place to complete the transfer.



DD FORM 1348-1A, JUL 91 (EG) ISSUE RELEASE/RECEIPT DOCUMENT

UNIT PRICE DOLLARS	CTS	DOLLARS	CTS
		$108.00	$108.00

A5A EA 00001 2YTDEZ R D

1. TOTAL PRICE

2. SHIP FROM 2YTJZ4 MD-QUEEN ANNES COUNTY SHERIFFS OFFICE

3. SHIP TO 2YTDEZ MO-DOUGLAS COUNTY SHERIFF OFFICE

4. MARK FOR

5. DOC DATE 2083 | 6. NMFC | 7. FRT RATE | 8. TYPE CARGO | 9. PS

10. QTY. RECD | 11. UP | 12. UNIT WEIGHT | 13. UNIT CUBE | 14. UFC | 15. SL

16. FREIGHT CLASSIFICATION NOMENCLATURE

17. ITEM NOMENCLATURE SHOTGUN,12 GAGE,RIOT TYPE

18. TY CONT | 19. NO CONT | 20. TOTAL WEIGHT | 21. TOTAL CUBE

22. RECEIVED BY | 23. DATE RECEIVED

24. DOCUMENT NUMBER & SUFFIX (30-44) — REQUISITION NUMBER W52H099008B498

25. NATIONAL STOCK NO. & ADD (8-22) — NSN 1005009215483

26. TIC (4-6) UI (23-24) QTY (25-29) CON CODE (71) DIST (55-58) UP (74-80) — SERIAL NUMBER

27. ADDITIONAL DATA

Item is hereby transferred from agency in the "SHIP FROM" block to the agency listed in the "SHIP TO" block pursuant to Title X, Section 1033 Authority terms outlined in the "Transfer Agreement". If this item is DEMIL required it will be returned via turn in procedures through LESO when no longer needed by the Law Enforcement Agency.

LESO Approval:

Transferred From:
QUEEN ANNES COUNTY SHERIFFS OFFICE (2YTJZ4)
505 RAILROAD AVENUE
CENTREVILLE MD 21617
CENTREVILLE, MD 21617

Transferred To:
DOUGLAS COUNTY SHERIFF OFFICE (2YTDEZ)
209 SE 2ND AVENUE
AVA MO 65608
AVA, MO 65608

SHIPPING DOCUMENT#: MD220830003
ORIGINAL PROPERTY#: 13269MD018
ORIGINAL DTID#: 000000-0000-00000

PREVIOUS EDITION MAY BE USED

ATF NFA Requirements

- ATF NFA small arms communication:
  - Initial ATF form requests go to NFAFAX@ATF.GOV
  - Registration confirmation and submitted form status checks:
    - Send to LESO@ATF.GOV
    - SC/SPOC/LEA will work with ATF to confirm registration.

NFA Regulated (ATF Form 10)

Non-NFA (ATF Registration not required)

Turn-In Process

- LESO and SC/SPOC requirements:
  - SC/SPOC notifies LESO of small arms requiring turn-in via email.
  - If small arms are serviceable, a national data call is sent to see if there is interest from a LEA in another state.
- Data call last for 7 days.
- If there is no interest from another LEA or small arms are unserviceable, LESO small arms specialist will provide needed documents and instructions for turn-in to SC/SPOC.
- SC/SPOC will forward to LEA.
  - Turn-in packet
  - Turn-in checklist

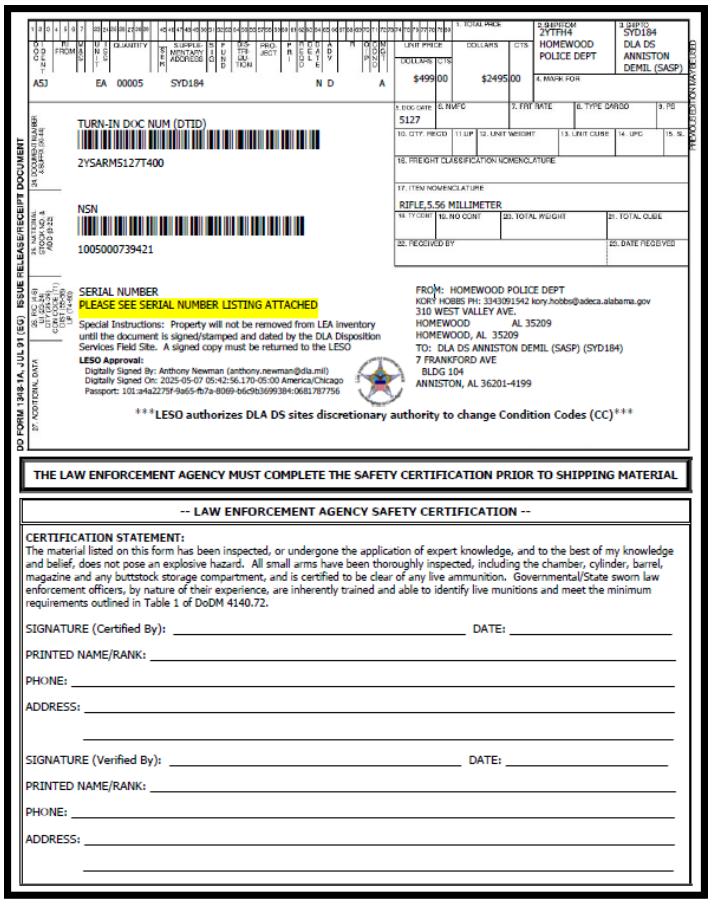
Turn-In Process

- LEA Responsibilities:
  - Complete LEA Safety Certification.
  - If modified (photo #1), must assemble back to original configuration (photo #2).
  - Insert chamber safety flag (photo #3 - only required for small arms sent to Anniston, Bldg.104).
  - Ensure small arms are packed securely with approved turn-in documents inside box(es)

NOTE: Turn-in packet and checklist shown on next few slides

Turn-In Process

- Turn-in packet step 1



DD FORM 1348-1A, JUL 91 (EG) ISSUE RELEASE/RECEIPT DOCUMENT

FROM	TO	QUANTITY	UNIT PRICE	DOLLARS	CTS	1. TOTAL PRICE	2. SHIPPED FROM	3. SHIP TO
A5J	EA	00005	$499.00	$2495.00			2YTFH4 HOMEWOOD POLICE DEPT	SYD184 DLA DS ANNISTON DEMIL (SASP)

TURN-IN DOC NUM (DTID)
2YSARM5127T400

NSN
1005000739421

5. DOC DATE: 5127 | 6. NAVC | 7. FFT RATE | 8. TYPE SAMSO | 9. PS
10. QTY. RECD | 11. UP | 12. UNIT WEIGHT | 13. UNIT CUBE | 14. UPC | 15. SL
16. FREIGHT CLASSIFICATION NOMENCLATURE
17. ITEM NOMENCLATURE: RIFLE,5.56 MILLIMETER
18. TY CONT | 19. NO CONT | 20. TOTAL WEIGHT | 21. TOTAL CUBE
22. RECEIVED BY | 23. DATE RECEIVED

SERIAL NUMBER
PLEASE SEE SERIAL NUMBER LISTING ATTACHED

Special Instructions: Property will not be removed from LEA inventory until the document is signed/stamped and dated by the DLA Disposition Services Field Site. A signed copy must be returned to the LESO

LESO Approval:
Digitally Signed By: Anthony Newman (anthony.newman@dla.mil)
Digitally Signed On: 2025-05-07 05:42:56.170-05:00 America/Chicago
Passport: 101:a4a2275f-9a65-fb7a-8069-b6c9b3699384:0681787756

FROM: HOMEWOOD POLICE DEPT
KORY HOBBS PH: 3343091542 kory.hobbs@adeca.alabama.gov
310 WEST VALLEY AVE.
HOMEWOOD AL 35209
HOMEWOOD, AL 35209
TO: DLA DS ANNISTON DEMIL (SASP) (SYD184)
7 FRANKFORD AVE
BLDG 104
ANNISTON, AL 36201-4199

LESO authorizes DLA DS sites discretionary authority to change Condition Codes (CC)

THE LAW ENFORCEMENT AGENCY MUST COMPLETE THE SAFETY CERTIFICATION PRIOR TO SHIPPING MATERIAL

-- LAW ENFORCEMENT AGENCY SAFETY CERTIFICATION --

CERTIFICATION STATEMENT:
The material listed on this form has been inspected, or undergone the application of expert knowledge, and to the best of my knowledge and belief, does not pose an explosive hazard. All small arms have been thoroughly inspected, including the chamber, cylinder, barrel, magazine and any buttstock storage compartment, and is certified to be clear of any live ammunition. Governmental/State sworn law enforcement officers, by nature of their experience, are inherently trained and able to identify live munitions and meet the minimum requirements outlined in Table 1 of DoDM 4140.72.

SIGNATURE (Certified By): _____ DATE: _____

PRINTED NAME/RANK: _____

PHONE: _____

ADDRESS: _____

_____

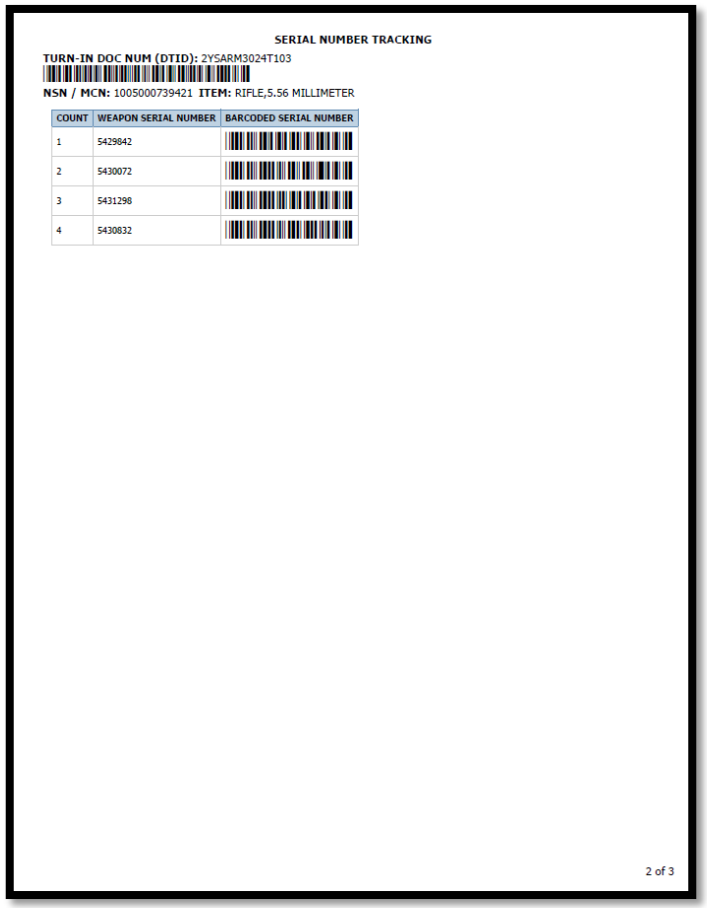
SIGNATURE (Verified By): _____ DATE: _____

PRINTED NAME/RANK: _____

PHONE: _____

ADDRESS: _____

_____



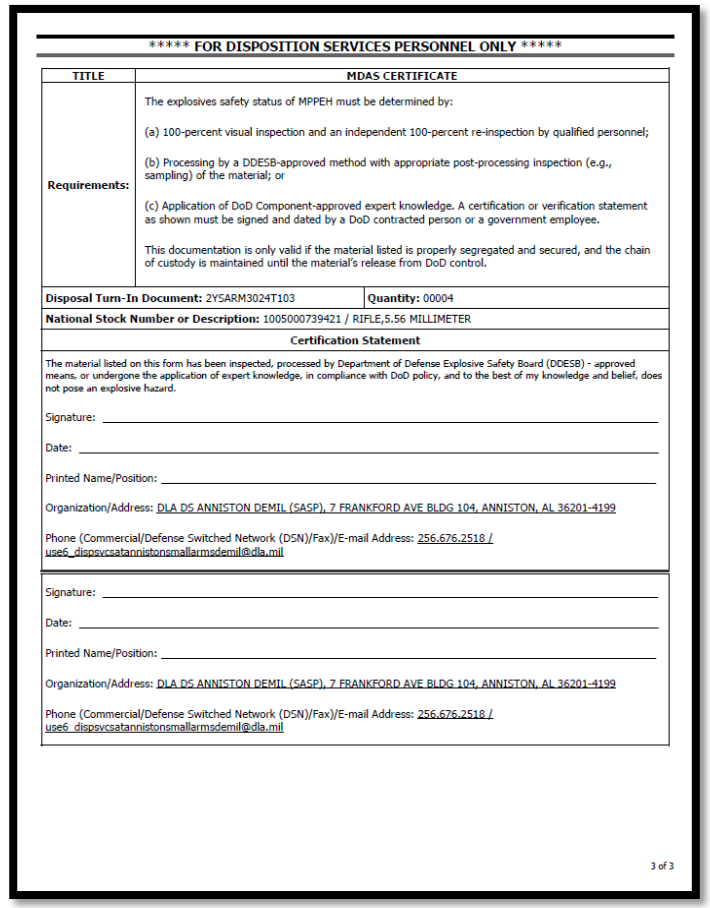
SERIAL NUMBER TRACKING

TURN-IN DOC NUM (DTID): 2YSARM3024T103

NSN / MCN: 1005000739421 **ITEM:** RIFLE,5.56 MILLIMETER

COUNT	WEAPON SERIAL NUMBER	BARCODED SERIAL NUMBER
1	5429842	
2	5430072	
3	5431298	
4	5430832	

2 of 3



******* FOR DISPOSITION SERVICES PERSONNEL ONLY *******

TITLE	MDAS CERTIFICATE
Requirements:	The explosives safety status of MPPEH must be determined by: (a) 100-percent visual inspection and an independent 100-percent re-inspection by qualified personnel; (b) Processing by a DDESB-approved method with appropriate post-processing inspection (e.g., sampling) of the material; or (c) Application of DoD Component-approved expert knowledge. A certification or verification statement as shown must be signed and dated by a DoD contracted person or a government employee. This documentation is only valid if the material listed is properly segregated and secured, and the chain of custody is maintained until the material's release from DoD control.

Disposal Turn-In Document: 2YSARM3024T103 | **Quantity:** 00004

National Stock Number or Description: 1005000739421 / RIFLE,5.56 MILLIMETER

Certification Statement

The material listed on this form has been inspected, processed by Department of Defense Explosive Safety Board (DDESB) - approved means, or undergone the application of expert knowledge, in compliance with DoD policy, and to the best of my knowledge and belief, does not pose an explosive hazard.

Signature: _____

Date: _____

Printed Name/Position: _____

Organization/Address: DLA DS ANNISTON DEMIL (SASP), 7 FRANKFORD AVE BLDG 104, ANNISTON, AL 36201-4199

Phone (Commercial/Defense Switched Network (DSN)/Fax)/E-mail Address: 256.676.2518 / use6_dispsvcsatannistonsmallarmsdemil@dla.mil

Signature: _____

Date: _____

Printed Name/Position: _____

Organization/Address: DLA DS ANNISTON DEMIL (SASP), 7 FRANKFORD AVE BLDG 104, ANNISTON, AL 36201-4199

Phone (Commercial/Defense Switched Network (DSN)/Fax)/E-mail Address: 256.676.2518 / use6_dispsvcsatannistonsmallarmsdemil@dla.mil

3 of 3

Turn-In Process

- Step 1 turn-in checklist

STEP 1: TURN-IN REQUEST CHECKLIST

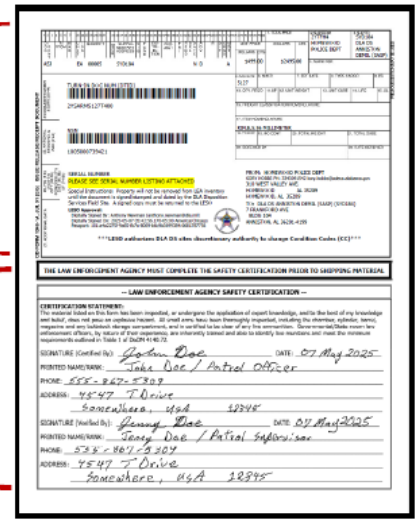
☐ **CHECKLIST ITEM #1:** ***CLEAR ALL WEAPON CHAMBERS, BARRELS & BUTTSTOCKS OF AMMUNITION.*** Weapon shipments received at Anniston, Alabama are often immediately processed for destruction. Processing weapons that have not been properly cleared of ammunition can be deadly for DoD personnel! Individuals clearing weapons must complete the Safety Certification Statement below.

☐ **CHECKLIST ITEM #2:** Insert a "Chamber Safety Flag" into the chambers of all M16s, shotguns, Glocks pistols, or revolvers. M14s and M1911/.45 caliber pistols do not require a "Chamber Safety Flag".

☐ **CHECKLIST ITEM #3:** Complete the Safety Certification Statement on the bottom of the DD Form 1348-1A (turn-in document). The Signatures need to be wet or digital (with the certificate page), Adobe sign feature is not acceptable. Anniston will fill out the subsequent blank, pre-populated MDAS certificate in the turn-in packet (This is the document following the Serial Number Tracking Sheet).

DD Form 1348-1A
(turn-in document)

Safety Certification
Statement

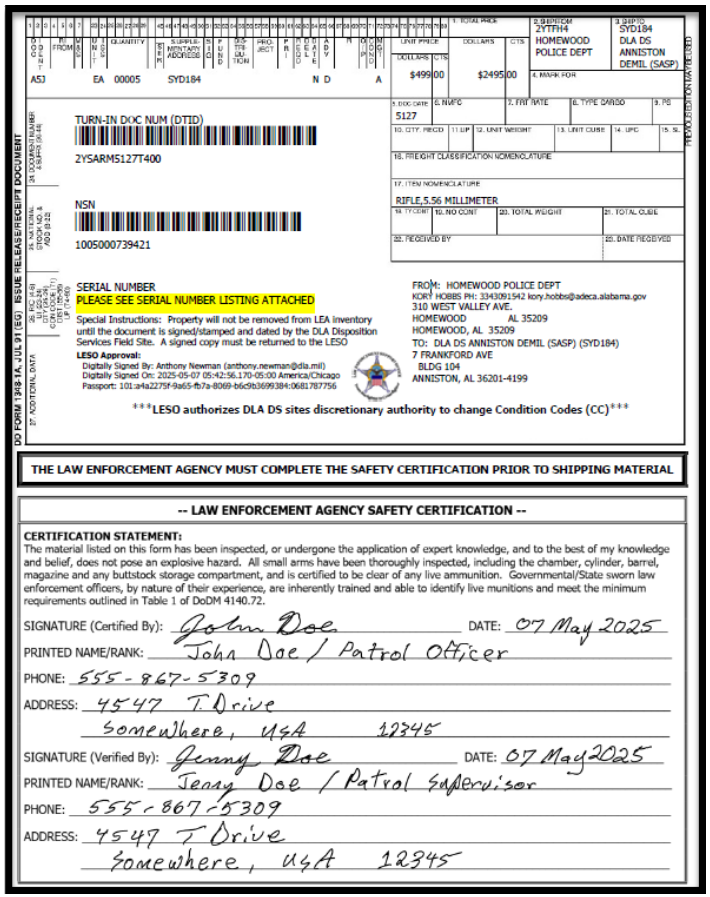


☐ **CHECKLIST ITEM #4:** Email the DD Form 1348-1A/Safety Certification Statement to your State Coordinator's Office for review. The State Coordinator's Office will email these documents to the LESO Small Arms Specialists for approval. Once approved, LESO Small Arms Specialists will provide the Step 2 Checklist, please do not pack, ship, or deliver the small arms until Step 2 Approve to Ship/Deliver is provided.

Version May 2025

Turn-In Process

- Turn-in packet step 2



DD FORM 1348-1A, JUL 91 (ISG) ISSUE RELEASE/RECEIPT DOCUMENT

FROM	MAPC	UI	QUANTITY	SUPPLE-MENTARY ADDRESS	SIG	FUND	DIS-TRI-BU-TION	PRO-JECT	PRI	RE-SALE	MIS-CEL-LA-NEOUS	ADV	DOC NO.
A5J		EA	00005	SYD184		N	D						A

UNIT PRICE	DOLLARS	CTS
$499	00	$2495	00

1. TOTAL PRICE
2. SHIP TO: 2YTTH4 HOMEWOOD POLICE DEPT
3. SHIP/MARK FOR: SYD184 DLA DS ANNISTON DEMIL (SASP)
4. MARK FOR
5. DOC DATE: 5127
6. NMFC
7. FRT RATE
8. TYPE CARGO
9. PS
10. QTY. RECD
11. U/P
12. UNIT WEIGHT
13. UNIT CUBE
14. UPC
15. SL
16. FREIGHT CLASSIFICATION NOMENCLATURE
17. ITEM NOMENCLATURE: RIFLE,5.56 MILLIMETER
18. TY CONT
19. NO CONT
20. TOTAL WEIGHT
21. TOTAL CUBE
22. RECEIVED BY
23. DATE RECEIVED

TURN-IN DOC NUM (DTID)
2YSARM5127T400

NSN
1005000739421

SERIAL NUMBER
PLEASE SEE SERIAL NUMBER LISTING ATTACHED

Special Instructions: Property will not be removed from LEA inventory until the document is signed/stamped and dated by the DLA Disposition Services Field Site. A signed copy must be returned to the LESO

LESO Approval:
Digitally Signed By: Anthony Newman (anthony.newman@dla.mil)
Digitally Signed On: 2025-05-07 05:42:56.170-05:00 America/Chicago
Passport: 101:a4a2275f-9a65-fb7a-8069-b6c9b3699384:0681787756

FROM: HOMEWOOD POLICE DEPT
KORY HOBBS PH: 3343091542 kory.hobbs@adeca.alabama.gov
310 WEST VALLEY AVE.
HOMEWOOD AL 35209
HOMEWOOD, AL 35209
TO: DLA DS ANNISTON DEMIL (SASP) (SYD184)
7 FRANKFORD AVE
BLDG 104
ANNISTON, AL 36201-4199

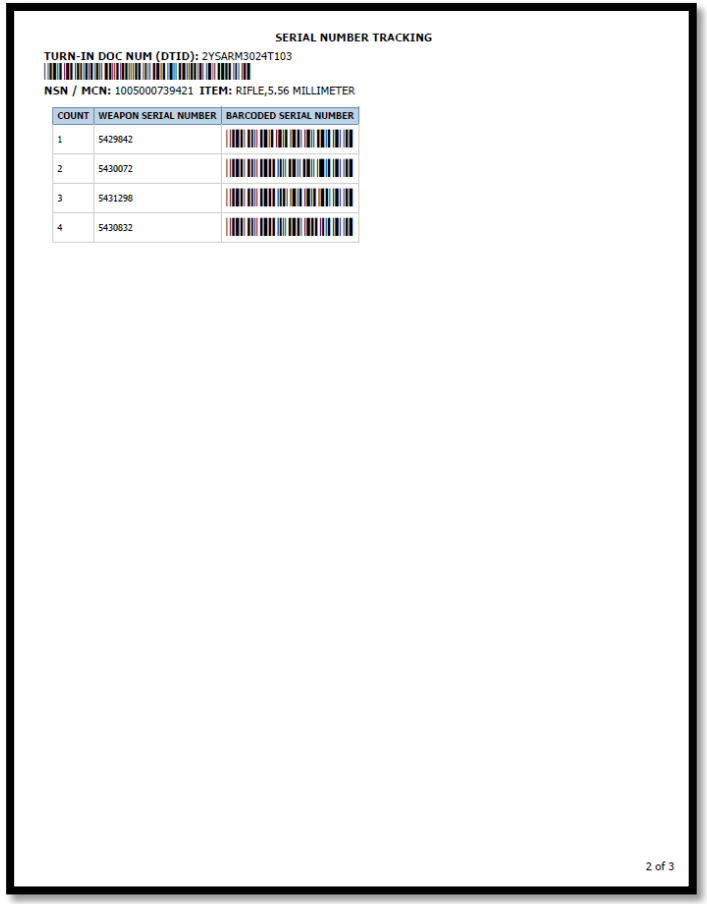
LESO authorizes DLA DS sites discretionary authority to change Condition Codes (CC)

THE LAW ENFORCEMENT AGENCY MUST COMPLETE THE SAFETY CERTIFICATION PRIOR TO SHIPPING MATERIAL

-- LAW ENFORCEMENT AGENCY SAFETY CERTIFICATION --

CERTIFICATION STATEMENT:
The material listed on this form has been inspected, or undergone the application of expert knowledge, and to the best of my knowledge and belief, does not pose an explosive hazard. All small arms have been thoroughly inspected, including the chamber, cylinder, barrel, magazine and any buttstock storage compartment, and is certified to be clear of any live ammunition. Governmental/State sworn law enforcement officers, by nature of their experience, are inherently trained and able to identify live munitions and meet the minimum requirements outlined in Table 1 of DoDM 4140.72.

SIGNATURE (Certified By): John Doe DATE: 07 May 2025
PRINTED NAME/RANK: John Doe / Patrol Officer
PHONE: 555-867-5309
ADDRESS: 4547 T Drive
Somewhere, USA 12345
SIGNATURE (Verified By): Jenny Doe DATE: 07 May 2025
PRINTED NAME/RANK: Jenny Doe / Patrol Supervisor
PHONE: 555-867-5309
ADDRESS: 4547 T Drive
Somewhere, USA 12345

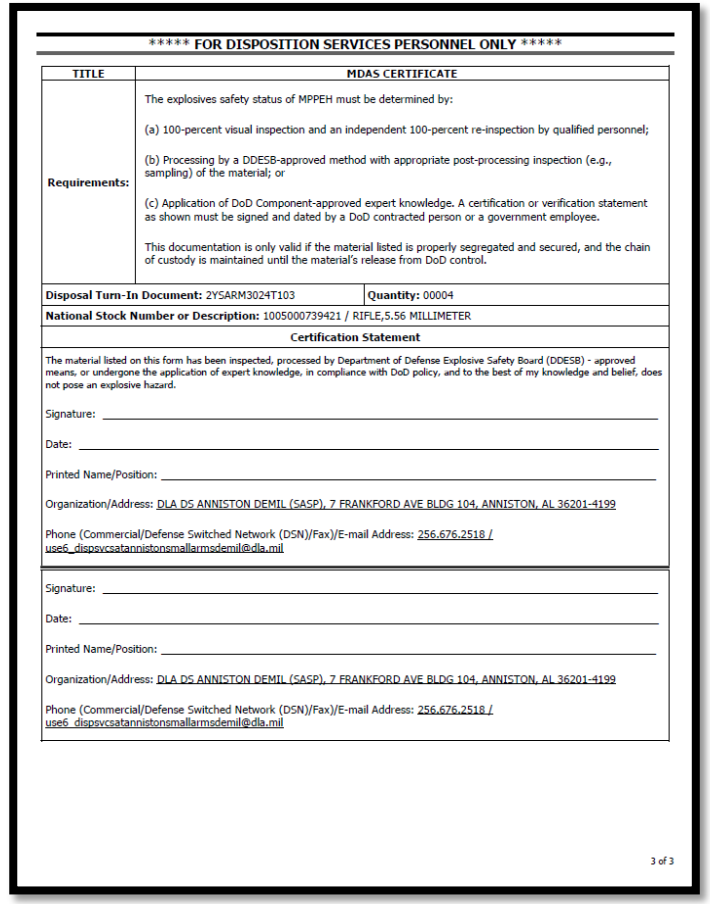


SERIAL NUMBER TRACKING

TURN-IN DOC NUM (DTID): 2YSARM3024T103
NSN / MCN: 1005000739421 **ITEM:** RIFLE,5.56 MILLIMETER

COUNT	WEAPON SERIAL NUMBER	BARCODED SERIAL NUMBER
1	5429842	
2	5430072	
3	5431298	
4	5430832	

2 of 3



******* FOR DISPOSITION SERVICES PERSONNEL ONLY *******

TITLE	MDAS CERTIFICATE
Requirements:	The explosives safety status of MPPEH must be determined by: (a) 100-percent visual inspection and an independent 100-percent re-inspection by qualified personnel; (b) Processing by a DDESB-approved method with appropriate post-processing inspection (e.g., sampling) of the material; or (c) Application of DoD Component-approved expert knowledge. A certification or verification statement as shown must be signed and dated by a DoD contracted person or a government employee. This documentation is only valid if the material listed is properly segregated and secured, and the chain of custody is maintained until the material's release from DoD control.

Disposal Turn-In Document: 2YSARM3024T103 | **Quantity:** 00004
National Stock Number or Description: 1005000739421 / RIFLE,5.56 MILLIMETER

Certification Statement

The material listed on this form has been inspected, processed by Department of Defense Explosive Safety Board (DDESB) - approved means, or undergone the application of expert knowledge, in compliance with DoD policy, and to the best of my knowledge and belief, does not pose an explosive hazard.

Signature: _____
Date: _____
Printed Name/Position: _____
Organization/Address: DLA DS ANNISTON DEMIL (SASP), 7 FRANKFORD AVE BLDG 104, ANNISTON, AL 36201-4199
Phone (Commercial/Defense Switched Network (DSN)/Fax)/E-mail Address: 256.676.2518 / use6_dispsvcsatannistonsmallarmsdemil@dla.mil

Signature: _____
Date: _____
Printed Name/Position: _____
Organization/Address: DLA DS ANNISTON DEMIL (SASP), 7 FRANKFORD AVE BLDG 104, ANNISTON, AL 36201-4199
Phone (Commercial/Defense Switched Network (DSN)/Fax)/E-mail Address: 256.676.2518 / use6_dispsvcsatannistonsmallarmsdemil@dla.mil

3 of 3

Turn-In Process

- Step 2 turn-in checklist page 1.

STEP 2: APPROVED TO PACK & SHIP CHECKLIST:

Note-If you are electing to hand-deliver weapons to Anniston, Alabama use page 2 only.

☐ **CHECKLIST ITEM #1:** ***CLEAR ALL WEAPON CHAMBERS, BARRELS & BUTTSTOCKS OF AMMUNITION.*** Weapon shipments received at Anniston, Alabama are often immediately processed for destruction. Processing weapons that have not been properly cleared of ammunition can be deadly for DoD personnel! Individual clearing weapons must certify safety statement.

☐ **CHECKLIST ITEM #2:** Obtain boxes for weapons being returned to Anniston, Alabama. All weapons being returned to DoD control at Anniston, Alabama must be shipped in two layers of boxes (i.e., a box inside another box).

Example of double-layered boxes required for shipment.

☐ **CHECKLIST ITEM #3:** Box up weapons by type (this is required because weapons are shipped to two different buildings at Anniston, Alabama which are managed by different Commands).

- M14s and M1911/.45 caliber pistols may be packaged in same double-layered boxes.
- M16s, shotguns, Glock pistols, or revolvers may be packaged in same double-layered boxes.

☐ **CHECKLIST ITEM #4:** Verify all double-layered boxes do not exceed 51 lbs. For larger shipments, use multiple packages to ensure DoD personnel can safely handle each box. The average weapon weights are provided below:

- M14 rifles-weigh approximately 10 lbs. each *(maximum of 5 rifles per double-layered box)*
- M16 rifles-weigh approximately 7 lbs. each *(maximum of 7 rifles per double-layered box)*
- Shotguns-weigh approximately 7 lbs. each *(maximum of 7 shotguns per double-layered per box)*
- Pistols-weigh approximately 3 lbs. each *(maximum of 17 pistols per double-layered box)*

☐ **CHECKLIST ITEM #5:** ***PRIOR TO SEALING DOUBLE-LAYERED BOXES, CLEAR ALL BOXES OF AMMUNITION.*** Agency must ensure double-layered shipping boxes do not contain ammunition, casings, or other related or miscellaneous items.

☐ **CHECKLIST ITEM #6:** Prior to sealing up double- layered boxes, place all LESO-approved DD Form 1348-1A (turn-in documents), with Safety Certification Statement, Serial Number Tracking Sheet, and pre-populated Material Documented as Safe (MDAS) Form inside the inner box. *Do not put turn-in documents on the outside of boxes.*

- If multiple double-layered boxes are being shipped to Anniston, Alabama, each inner box must contain the turn-in documents. *Please highlight on the Serial Number Tracking Sheet which weapon serial numbers are contained within each inner box.*

☐ **CHECKLIST ITEM #7:** *M14s and* M1911/.45 caliber pistols do not require a "Chamber Safety Flag". Ship weapons to:

- DLA Distribution Anniston DEMIL (SW3120)
  7 Frankford Avenue, *(Building # 360)* Anniston,
  Alabama 36201

☐ **CHECKLIST ITEM #8:** Insert a "Chamber Safety Flag" into chamber of all *M16s,* shotguns, Glock pistols, or revolvers. Once "Chamber Safety Flags" are inserted into chambers, ship weapons to:

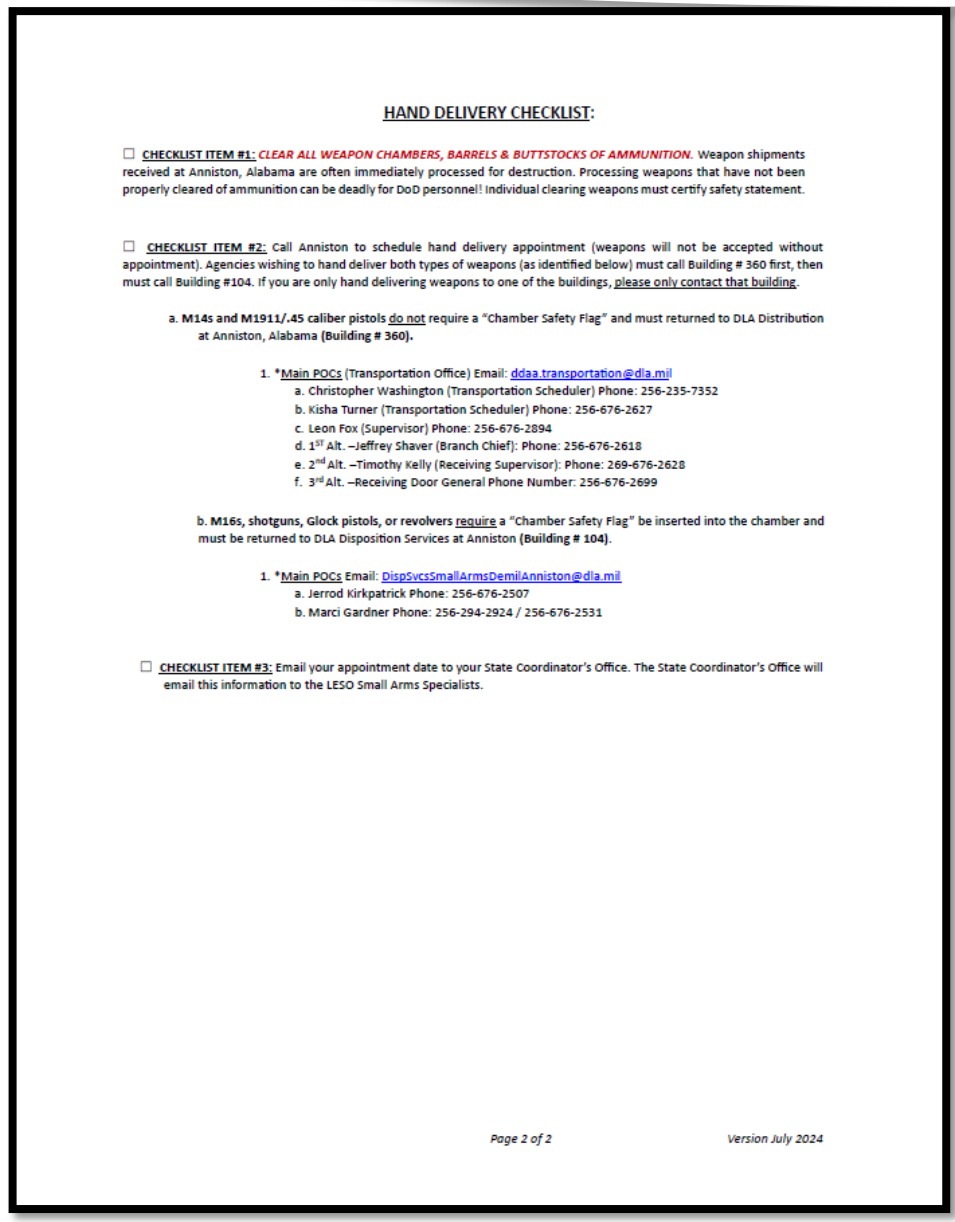
- DLA Disposition Services Anniston DEMIL (SYD184)
  7 Frankford Avenue, *(Building # 104)* Anniston,
  Alabama 36201

☐ **CHECKLIST ITEM #9:** Once weapons are shipped, email the Postal Tracking Number to your State Coordinator's Office. The State Coordinator's Office will email the Postal Tracking Number to the LESO Small Arms Specialists.

Page 1 of 2 *Version July 2024*

Turn-In Process

- Step 2 turn-in checklist page 2.



HAND DELIVERY CHECKLIST:

☐ **CHECKLIST ITEM #1:** ***CLEAR ALL WEAPON CHAMBERS, BARRELS & BUTTSTOCKS OF AMMUNITION.*** Weapon shipments received at Anniston, Alabama are often immediately processed for destruction. Processing weapons that have not been properly cleared of ammunition can be deadly for DoD personnel! Individual clearing weapons must certify safety statement.

☐ **CHECKLIST ITEM #2:** Call Anniston to schedule hand delivery appointment (weapons will not be accepted without appointment). Agencies wishing to hand deliver both types of weapons (as identified below) must call Building # 360 first, then must call Building #104. If you are only hand delivering weapons to one of the buildings, please only contact that building.

a. **M14s and M1911/.45 caliber pistols** do not require a "Chamber Safety Flag" and must returned to DLA Distribution at Anniston, Alabama **(Building # 360).**

1. *Main POCs (Transportation Office) Email: ddaa.transportation@dla.mil
   a. Christopher Washington (Transportation Scheduler) Phone: 256-235-7352
   b. Kisha Turner (Transportation Scheduler) Phone: 256-676-2627
   c. Leon Fox (Supervisor) Phone: 256-676-2894
   d. 1ST Alt. –Jeffrey Shaver (Branch Chief): Phone: 256-676-2618
   e. 2nd Alt. –Timothy Kelly (Receiving Supervisor): Phone: 269-676-2628
   f. 3rd Alt. –Receiving Door General Phone Number: 256-676-2699

b. **M16s, shotguns, Glock pistols, or revolvers** require a "Chamber Safety Flag" be inserted into the chamber and must be returned to DLA Disposition Services at Anniston **(Building # 104).**

1. *Main POCs Email: DispSvcsSmallArmsDemilAnniston@dla.mil
   a. Jerrod Kirkpatrick Phone: 256-676-2507
   b. Marci Gardner Phone: 256-294-2924 / 256-676-2531

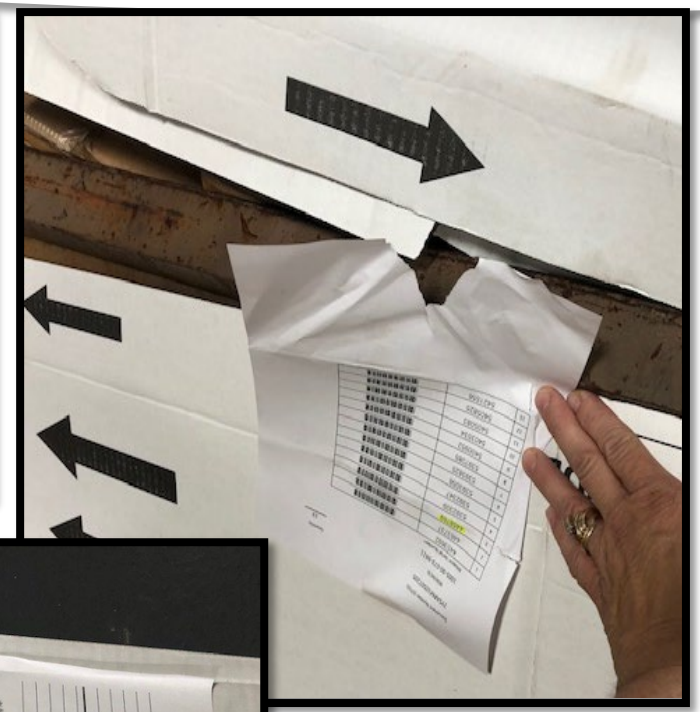
☐ **CHECKLIST ITEM #3:** Email your appointment date to your State Coordinator's Office. The State Coordinator's Office will email this information to the LESO Small Arms Specialists.

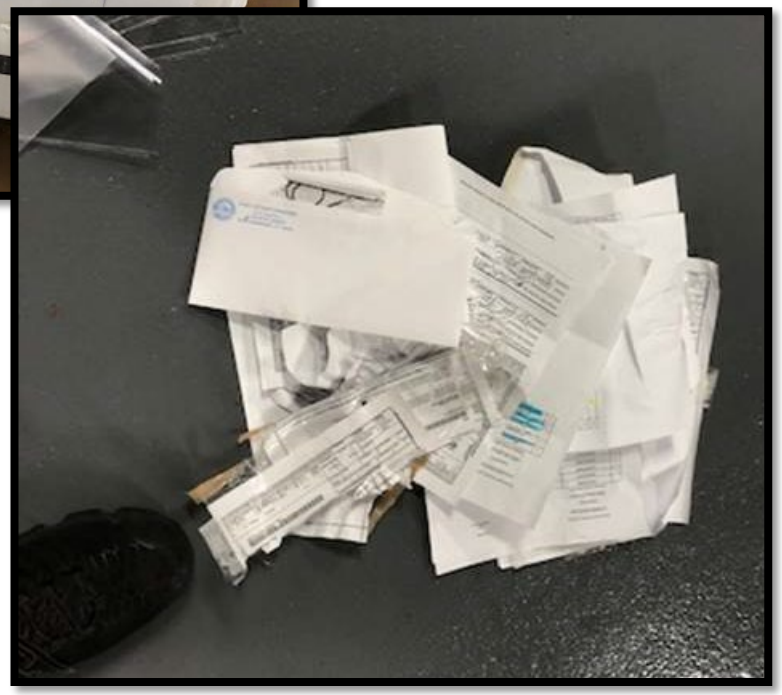
Page 2 of 2 *Version July 2024*

Turn-In Process

- Packaging for shipment:
  - Securely packed, a box within a box.
  - For safety of shipment and single man lifting, the National Institute for Occupational Safety and Health (NIOSH) standard is 51 lbs. max.
  - M14 – Approx. 10 lbs. each (5 per box max).
  - M16 – Approx. 7 lbs. each (7 per box max).
  - Shotguns – Approx. 7 lbs. each (7 per box max).
  - Pistols – Approx. 3 lbs. each (16ea in a box max).

Turn-In Process





Turn-In Process

Confiscated Small Arms

- There are two types of confiscation:
  - Confiscation due to investigation by ATF, DCIS, OIG, LEA, or other 3rd party investigators. This will be tracked as confiscated until the investigation is complete and small arm(s) is returned to the LEA or DoD custody.
  - Emergency transfer due to LEA disbandment, compliance issue, accountability concerns, or other situations as required. This will be tracked as a confiscated emergency transfer until the small arm(s) is transferred to another LEA or DoD custody via turn-in.

Confiscated Small Arms

- Steps to take upon confiscation due to investigation:
  - Notify LESO small arms specialist at lesosmallarms@dla.mil
    - The email should contain as much information as possible to include:
      - The LEA that the confiscated small arm(s) is assigned to in FEPMIS.
      - The 3rd party investigator that confiscated the small arm(s) and Point of Contact (POC).
      - When was the small arm(s) confiscated.
      - Small arm(s) type.
      - Small arm(s) serial number.
      - Police report.

Confiscated Small Arms

- Steps to take upon confiscation emergency transfer:
  - Notify LESO small arms specialist at lesosmallarms@dla.mil
    - The email should contain as much information as possible to include:
      - The LEA that the small arm(s) are assigned to in FEPMIS.
      - The LEA that the small arm(s) are being emergency transferred to and POC.
      - When were/are the small arm(s) being physically transferred.
      - Small arm(s) type.
      - Small arm(s) serial number.
  - LESO small arms specialist will notify the SC/SPOC when to submit the modify for transfer(s) in FEPMIS.
    - LESO small arms specialist will provide the 1348-1A to the SC/SPOC.
  - SC/SPOC will make sure the small arm(s) transfer is accepted in FEPMIS.

Lost, Stolen, Destroyed (LSD) Small Arms

- The SC/SPOC has 24 hours from the LEA's discovery of any lost, stolen, destroyed (LSD) LESO small arm(s), to provide an email notification to all the following:
  - LESO Branch Chief and Team Leads.
  - LESO Small Arms Specialist at lesosmallarms@dla.mil
- The email should contain as much information as possible to include:
  - LEA that reported LSD small arm.
  - When was the small arm LSD.
  - Small arm type.
  - Small arm serial number.

Lost, Stolen, Destroyed (LSD) Small Arms

- The SC/SPOC has 72 hours from the LEA's discovery of any LSD LESO small arms, to provide the following:
  - Official police report.
  - National Crime Information Center Database (NCIC) entry.
    - NCIC entry should include statement: "Government Property Please Contact 1-800-532-9946"
  - DD200
  - Suspension letter depending on state or LESO level suspension.
  - Change of Status (COS) initiated in FEPMIS.

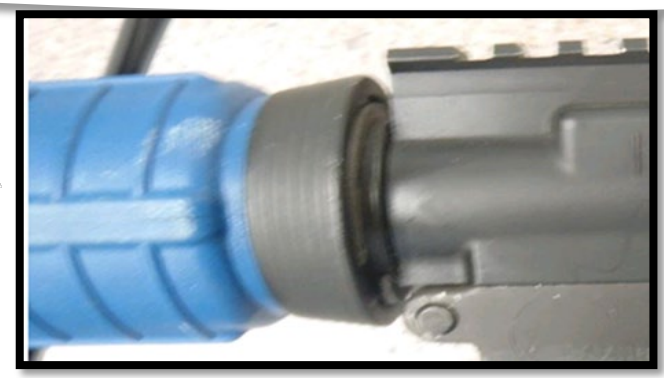
- The LEA will be suspended from the LESO Program for a minimum of 60 Days.
  - The LESO Branch Chief will implement a longer suspension, and possibly other administrative action, for negligent LSD small arms, or multiple incidents for one LEA.

Recovered Small Arms

- When a lost or stolen LESO small arm is recovered, SC/SPOC notification must include the following:
  - Photo of the recovered small arm with serial number visible.
  - NCIC entry of clear or closed.
  - Police report referencing recovery.

Modifications

- Non-permanent modifications to LESO small arms is authorized.
- Examples of modifications that can be made:
  - Upper receiver change
  - Barrel swap
  - Hand guard switch
  - Butt stock change



Modifications

- Cannibalization of small arms is not authorized. All small arms parts are to be retained and accounted for in a secured location under the original serial number for the small arm until disposition is determined. Small arm parts that have been temporarily removed must be accounted for by serial number in a separate container. These parts shall not be installed on other LESO small arms, or other non-LESO/LEA-owned small arms.
- Small arms must be returned to original configuration at the time of turn in or transfer.

DEFENSE
LOGISTICS
AGENCY